

**LETTER REGARDING PURCHASE OF COMPANY
AND
TRANSFER OF NTEP CERTIFICATES OF CONFORMANCE**

_____ located at _____
Company Name of Purchaser *Address (street address, city, state, zip code)*

_____ purchased certain assets of _____
Company Name of Seller

_____ located at _____
Address of Seller (street address, city, state, zip code)

We wish to transfer the following NTEP Certificate(s) of Conformance (CCs) held by

_____ into our name:
Company Name of Seller

CC No. _____ Models: _____

CC No. _____ Models: _____

CC No. _____ Models: _____

CC No. _____ Models: _____

Attach sheet of paper if needed for additional CCs.

	Yes	No
The following assets were purchased:		
(*attach specific information)		
Blue prints	_____	_____
Manufacturing facilities	_____	_____
Equipment	_____	_____
Personnel*	_____	_____
Training*	_____	_____
Other (please list)*:		

I verify that the above information is correct. We agree to pay all costs incurred in the transfer of the above NTEP CC(s).

Signed: _____
Contact Person of Seller *Date*

_____ *Telephone Number* _____ *Fax Number* _____ *email address (if applicable)*

A non-refundable application fee of \$690 is due at the time of application. All NTEP fees are subject to change, contact the NIST Office of Weights and Measures for the latest fee schedules.

Prior to September 1, return application and fee to:

National Type Evaluation Program Applications
National Institute of Standards and Technology
100 Bureau Drive, Stop 2350
Gaithersburg, MD 20899-2350

Phone: (301) 975-4004 **Fax:** (301) 926-0647

☐ check (make check payable to "DOC/NIST")

☐ purchase order; indicate purchase order number:

☐ Visa ☐ MasterCard
☐ Discover ☐ American Express
Card Number: _____
Exp. Date: _____
Name of Cardholder: _____

Beginning September 1, return application and fee to:

National Conference on Weights and Measures (NCWM)
15245 Shady Grove Road
Suite 130
Rockville, MD 20850-3222

Phone: (240) 632-9454 **Fax:** (301) 990-9771

☐ check (make check payable to "NCWM")

Purchase orders will not be accepted.

☐ Visa ☐ MasterCard ☐ American Express
Card Number: _____
Exp. Date: _____
Name of Cardholder: _____

**LETTER REGARDING SALE OF COMPANY
AND
TRANSFER OF NTEP CERTIFICATES OF CONFORMANCE**

_____ located at _____
Company Name of Seller *Address (street address, city, state, zip code)*

_____ sold certain assets to _____
Company Name of Purchaser

_____ located at _____
Address of Purchaser (street address, city, state, zip code)

We wish to transfer the following NTEP Certificate(s) of Conformance (CCs) held by

_____ to _____:
Company Name of Seller *Company Name of Purchaser*

CC No. _____ Models: _____

CC No. _____ Models: _____

CC No. _____ Models: _____

CC No. _____ Models: _____

Attach sheet of paper if needed for additional CCs.

	Yes	No
The following assets were sold:		
(*attach specific information)		
Blue prints	_____	_____
Manufacturing facilities	_____	_____
Equipment	_____	_____
Personnel*	_____	_____
Training*	_____	_____
Other* (please list):	_____	_____

I verify that the above information is correct.

Signed: _____
Contact Person of Seller *Date*

_____ *Telephone Number* _____ *Fax Number* _____ *email address (if applicable)*

Prior to September 1, return application to:
National Type Evaluation Program Applications
National Institute of Standards and Technology
100 Bureau Drive, Stop 2350
Gaithersburg, MD 20899-2350
Phone: (301) 975-4004 **Fax:** (301) 926-0647

Beginning September 1, return application to:
National Conference on Weights and Measures (NCWM)
15245 Shady Grove Road
Suite 130
Rockville, MD 20850-3222
Phone: (240) 632-9454 **Fax:** (301) 990-9771